

KALEENA ALLYN CARTER

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EDUCATION	<i>Michigan State University</i> M.A. – Educational Technology (Candidate)	Aug 2017 - Present
	<i>Academy of Art University</i> M.A – Fine Art: Painting	Jan 2011 - Jan 2017
	<i>Eastern Michigan University</i> B.A – Major: Mathematics Secondary Education /Minor: French Language For Teaching	Aug 2002 April 2007

CREDENTIALS/ QUALIFICATIONS	<ul style="list-style-type: none">■ Clear Single Subject Teaching Credential (CA- USA)■ Cross-Cultural Language and Academic Development Certificate (CLAD)■ CPR Course for Adult/Child/Infant/AED (4hrs)■ Google Educator Level 1
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SKILLS	Curriculum Design & Development, Microsoft Suite, Adobe Suite, Website design/development, Social media, Google For Educators Suite, Maia Learning Platform, Recommendation Writing, The Common Application
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EXPERIENCE	College Counselor Korea Kent Foreign School, Seoul, S. Korea <ul style="list-style-type: none">▾ Support, manage and oversee the senior college application process▾ Schedule and oversee on-campus University visits▾ Facilitate one to one counseling sessions & group seminars for upperclassmen▾ Counsel and support secondary students in course selection & graduation requirements▾ Plan & host information sessions for parents & students on funding & the general application process▾ Maintain direct communication with university officials and EducationUSA representatives▾ Provide yearly statistical reporting of the graduating class college outcomes▾ Maintain membership and good standing within the IACAC & EARCOS community▾ Manage and support teacher letter of recommendations▾ Write counselor evaluation letters for required applicants	Aug 2015 – Present
	Secondary Math Teacher Korea Kent Foreign School, S. Korea Courses: <i>Pre-Algebra, Algebra I, Algebra II & Trigonometry, AP® Statistics, AP® Calculus AB</i> <ul style="list-style-type: none">▾ Implementing a rigorous curriculum in compliance with the United States common core mathematics standards▾ Differentiating instruction to students with various educational and cultural backgrounds▾ Collaborating with the ELL department to ensure the successful transition and learning of ELL students.▾ Measuring student achievement by formative and informative assessments▾ Practicing “Kagan” cooperative learning strategies to ensure student-driven learning▾ Developing math placement tests to ensure matriculation into the proper math level upon enrollment.▾ Preparing Student-driven & inquiry-based Ubd lesson plans that employ technology and hands-on Project Based Learning strategies	Aug 2013 – Present

Secondary Math Teacher | Galileo Academy of Science & Technology, CA Courses: Jan 2011 - Aug 2013

Algebra, Advanced Algebra, Geometry

- ▾ Aligned classroom curriculum in Algebra, Advanced Algebra, and Geometry to be in compliance with the California High School Mathematics Common Core standards
- ▾ Applied the English Language Development Standards to classes containing multiple English Language Learners
- ▾ Measured student achievement by formative and informative assessments
- ▾ Communicated effectively with the department head and teachers for mentoring, common assessment practices, and collaborative teaching methods
- ▾ Constantly used technology and hands-on manipulatives in day to day lessons to increase comprehension of abstract ideas
- ▾ Differentiated instruction to a wide range of learning styles
- ▾ Maintained strong rapport with parents, counselors and resource specialists to ensure student academic support and success

English Instructor | OHA Junior English Academy, S. Korea

Sept 2008 -Sept 2010

- ▾ Taught conversational English and listening/reading comprehension to a variety of elementary and middle school students
- ▾ Applied various methods of ESL instruction, including hand gestures and sign language
- ▾ Measured student achievement by formative and informative assessments
- ▾ Communicated with co-Korean grammar teacher about students' learning processes.
- ▾ Prepared end of the semester reports for each student
- ▾ Created and implemented a new curriculum for classes with special needs

Cope, Intensive Math Teacher | C.O.P.E Alternative Non-Profit, Ypsilanti, MI

Aug 2007 - Aug 2008

Courses: Mathematics, C.O.P.E Intensive

- ▾ Taught a range of high school mathematics courses to 'at-risk' students who could not function in the traditional school setting
- ▾ Differentiated instruction to students at various academic and achievement levels
- ▾ Promoted a positive atmosphere of success in academic achievement and conflict resolution
- ▾ Applied various methods of classroom management and innovative instruction to motivate hard to reach students

**HONORS/
AWARDS**

Eastern Michigan University

- ▾ Institutional honors: Cum Laude
- ▾ Dean's List 2002-2007
- ▾ Certificate for Recognition for Academic Excellence 2004-2005

INVOLVEMENT

- ▾ **Girls Up Club** | *Sponsor* | Korea Kent Foreign School Aug 2018 - Present
- ▾ **Educational Technology Team** | *Member* | Korea Kent Foreign School Aug 2016 - Present
- ▾ **Varsity Competitive Cheer** | *Coach* | Korea Kent Foreign School Aug 2013 - Present
- ▾ **Mu Alpha Theta Honor Society** | *Co-Sponsor* | Korea Kent Foreign School Aug 2014 - Present
- ▾ **Pee Wee Cheer** | *Coach* | Korea Kent Foreign School Aug 2013 - Present
- ▾ **Math Subject Committee** | *Lead* | Korea Kent Foreign School Aug 2014 - Present
- ▾ **Black Student Union** | *Sponsor* | Galileo Academy of Science & Technology Aug 2011- Aug 2013

PROFESSIONAL DEVELOPMENT	CIS/EARCOS - Institute on International Admission and Guidance Bangkok, TH	Annually
	KORCOS conference for International teachers SK	Annually
	<ul style="list-style-type: none"> ■ Presentation Speaker "<i>Blow of Steam in the Math Classroom</i>" 	Nov. 2018
	Google Applications Teachers & Education	
	<ul style="list-style-type: none"> ■ Presentation Speaker "<i>Blow of Steam in the Math Classroom</i>" 	Dec. 2018
	AP® Calculus AB/BC Workshop Seoul, SK	Jan. 2017
	KISCA Conference for International Counselors Seoul, SK	Mar 2016
	UCLA- Extension Teaching AP® Statistics Online	June, 2014
	Beginning Teacher Support & Assessment CA, US	Aug 2012- Aug 2013
Common Core State Standards in Mathematics CA, US (<i>Leadership Team member-Galileo High</i>)	Aug 2012	

VOLUNTEER	Crazy Multiply Curatorial Collective, Seoul Curator	Aug 2015- Present
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LANGUAGES	<ul style="list-style-type: none"> ▼ English: Native proficiency ▼ French: Limited Working Proficiency ▼ Korean: Elementary Working Proficiency ▼ American Sign Language: Limited Working Proficiency
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REFERENCES	Available Upon Request
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